

**PERTH AMBOY REDEVELOPMENT AGENCY'S REQUEST FOR COST
PROPOSAL FOR PROFESSIONAL DESIGN AND CONSTRUCTION
OVERSIGHT SERVICES FOR SECOND STREET PARK**

ADDENDUM #1 – ISSUED TUESDAY, NOVEMBER 15, 2016

Attached, please find the PARA's responses to questions received during the question period related to this RFP.

1. After reading the scope, it sounds like the city needs more than just construction documentation and construction oversight, but needs a full design development package to move the current initial concept design forward before construction documents are started. Would it be acceptable for us to provide a fee for Design Development, Construction Documentation, and Construction Administration?

-Yes, that would be acceptable.

2. What is the actual Fee Proposal template you would like completed in our response? Is it the chart on page 7 titled *Bid Sheet Outline*?

-Yes, see the chart on page 7 title Bid Sheet Outline.

3. Does *Brinkerhoff Environmental's* scope of services include overlap or coordination with the selected design team?

-Yes.

4. Do we need to get our engineer consultant to complete all forms included in the RFP or are the forms only necessary for the prime consultant?

-The forms should be completed by the prime consultant, however, each entity must comply with the pay-to-play ordinance and disclose the names of individuals with 10% ownership in each entity.

5. Is there a set design services budget the city is trying to meet under the current grant?

-Yes, \$170,000.

6. Would you like to see project examples in our response? The RFP does not ask for such information.

-The RFP says the basis of award is contingent on experience with similar projects, this is usually where proposers include project examples.

7. Are you expecting the design team to participate in any public process or community meetings?

-No.

8. Will it be Brinkerhoff Environmental as LSRP responsibility to guide the permitting process, with assistance by the Park Design firm or visa versa?

- The City and DEP will be guiding the permitting process.

9. Is a complete topographic and site utilities survey available in AutoCAD for the site and surroundings?

- Not at this time.

10. Were any wetlands areas identified on the site?

- No.

11. Was there a preliminary budget developed for the proposed improvements?

- Based on the concept plan, a budget was estimated around \$3 million

12. Was funding acquired from outside agencies (EDA, DEP, etc.) and would it be our responsibility to manage these agreements?

- PARA will be managing the agreements, but the proposers will need to support any requirements of the funding source.