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**PLANNING BOARD**

375 New Brunswick Ave.  
Perth Amboy, New Jersey 08861

Mr. Clifford Gibbons, Esq.  
Jamie Rios, Administrative Official  
(732) 826-0183; Fax (732) 826-1361

**MINUTES OF MEETING  
CITY OF PERTH AMBOY  
PLANNING BOARD**

**WEDNESDAY, DECEMBER 5, 2012**

The regular meeting was called to order at 7:00 P.M. by Vice Chairperson Dispenziere.

Salute to the flag (Pledge of Allegiance was said).

Mr. Gibbons, Esq., advised the audience that notice of this meeting has been published in The Home News & Tribune and listed on the City of Perth Amboy's web page at [www.ci.perthamboy.nj.us](http://www.ci.perthamboy.nj.us). Notice has been posted on the bulletin board in the City Clerk's office, indicating that tonight's meeting is being held at the Council Chambers, City Hall, 260 High Street, at 7:00 p.m.

**ROLL CALL:**

**Those present:** Vice Chairperson Christine Dispenziere, Mr. William Petrick – Councilman, Mr. Ms. Karen Kubulak, Mr. David Szilagyi, Mr. Steven Nascimento, and Mr. Thomas Ward

**Those absent:** Chairperson Maria Garcia, Kurt Rebovich Jr., Secretary, and Mayor Wilda Diaz (all excused)

Vice Chairperson Dispenziere made a motion to nominate Mr. Nascimento as acting secretary for today's meeting and the motion was so moved and seconded by Councilman Petrick. All members present were in favor.

**Planning Board Staff present at the meeting:**

Jamie Rios, Administrative Officer  
Clifford Gibbons, Esq.  
Jeffrey Raush, P.E., P.P.  
Iwona Cwiek, Recording Secretary

Vice Chairman Dispenziere made a motion to nominate Mr. Nascimento as Acting Secretary for this meeting and the motion was so moved and seconded by Councilman Petick. All Members present were in favor.

**TOPICS FOR DISCUSSION:** none

**APPLICATIONS:**

**Docket No. 2629**      **Buckeye Perth Amboy Terminal, LLC**  
**380 Maurer Road**  
**Block 462; Lot 1**

The applicant is requesting for minor site plan approval. Applicant is proposing to install a new main line pump that will be used to transport petroleum products from Perth Amboy terminal tankage to the Linden station.

Mr. Stephen F. Hehl, Esq. is representing the applicant. He submitted an affidavit of publication and affidavit of service prior to the meeting. Mr. Hehl outlined the history of this property.

Mr. Hehl calls his first witness Mr. Adam Forhand, PP, PE, a senior electrical engineer for Buckeye. He is sworn-in by Mr. Gibbons. Mr. Forhand stated that his company bought the property from Chevron in July 2012 in plans to make this facility as receiving facility from Linden facility. Mr. Forehand gave a general idea of the nature of this project, which is connecting this facility to Linden facility and to install a new main line pump to transport petroleum products from their Perth Amboy terminal tankage to the Linden, NJ station utilizing the Colonial Pipeline Company's 12 inch spur. Presently the terminal can only receive product. The new remotely controlled pump will make the facility bi-directional. No increase traffic is projected. The fire plans are up to date. The applicant will comply with Mr. Feist report dated November 29, 2012.

Mr. Hehl calls his second witness Mr. Robert Ryan, PE with C&D Engineering. Mr. Ryan is an expert in pipeline engineering. First he gave to the Board an overview of the existing conditions of the site. The intent is to put the equipment in the central yard. He described what kind of pumps will be placed on the site. The pipes will be two-way flow, currently they are one-way flow. The pipeline currently exists, it's only the flow will be changed. There will be 2 operators on the site responsible for operating the system. During the severe weather the system is automatically shut down.

**Public Portion:**

- Bob Debow, 323 High Street, gave a brief history on this pipeline system which he installed when he worked for Vopak. Mr. Debow speaks in support of the application.

Councilman Petrick made a motion to approve the application with the conditions set forth and the motion was so moved and seconded by Ms. Kubulak. The motion was voted on and approved by the vote of 6.

**CLOSED SESSION:** none

**NEW BUSINESS:** Ms. Kubulak & Mr. Szilagyi were admitted to the Board of Directors of the NJ Planning Officials.

**OLD BUSINESS:**

- Ms. Dispenziere requested to update the website.
- Ms. Karen Kubulak made a motion to request to carry over leftover money from Master Plan Review and to create separate account and the motion was so moved and seconded by Councilman Petrick. The motion was voted on and approved by the vote of 4 to 1.

#### **APPROVAL OF MINUTES:**

**October 3, 2012** – Councilman Petrick made a motion to approve the minutes and the motion was so moved and seconded by Mr. Nascimento. All members present were in favor; Mr. Szilagyi abstained.

**September 5, 2012-** Vice Chairperson Dispenziere made a motion to approve the minutes and the motion was so moved and seconded by Councilman Petrick. All members present were in favor.

**MEMORIALIZATIONS:**        **none**

#### **PAYMENT OF BILLS:**

**Signed Iwona Cwiek's memo for payment of secretarial service for this meeting.**

Vice Chairperson Dispenziere made a motion to approve the payment and the motion was so moved and seconded by Councilman Petrick. The motion was voted on and approved.

#### **ROLL CALL FOR UPCOMING MEETING:**

Next scheduled regular meeting: January 2, 2012, at 7:00 P.M.

#### **ADJOURNMENT:**

Vice Chairperson Dispenziere asked for a motion to adjourn the meeting. Ms. Kubulak made a motion to adjourn the meeting and was seconded by Councilman Petrick. Motion to adjourn the meeting of December 5, 2012 was so moved.

Meeting was adjourned at 8:20 P.M.

Respectfully submitted,

Iwona Cwiek  
Recording Secretary