



Certificate of Code Compliance

General Requirements

1. Application for code compliance and fire inspection must be completely filled out by present owner or purchaser. *(if any part of the application is incomplete, it will be returned to you by mail.)*
2. All fee's must accompany the code compliance application.
Please make two (2) check's payable to: City of Perth Amboy.
3. Emergency contact sheet must be completed by prospective buyer only.
(Realtor's information not required)
4. Applicant will contacted by phone of the assigned inspection date.
Owner or realtor agent must be present on the inspection date.
5. If violations exist a letter will be sent to existing owner only.
If owner is a bank then letter of violation will be issue to the contract purchaser.
6. A temporary Certificate of Code Compliance may be requested under the following conditions:
 - a. That the property has no fire violation.
 - b. The request must be in writing and the letter must be notarized.
 - c. The request is only for 45 days.
7. Owner must contact this office to set up a reinspection before the 45 day time expires.
Failure to comply can result in a violation.
8. If all violations are abated or no violation exist a Permanent Certificate of Code Compliance can be issued within (5) to (7) business days.
9. All requests for additional copies of violations letters or certificates must be addressed through an O.P.R.A request at City Hall 260 High Street.
10. You must call the Fire Department to schedule a Knox box inspection at 732-826-0183 Ext. 4826.



City of Perth Amboy

Wilda Diaz, Mayor

DEPARTMENT OF CODE ENFORCEMENT

Edward Scala, Director

CERTIFICATE OF CODE COMPLIANCE APPLICATION

* Note: All information must be provided or application Cannot be processed

Property to be Inspected

Date: _____

Property Address: _____

Block(s): _____ Lot(s): _____

Is this property a: One Family Two Family Three Family Other: _____ Family

Is this property a Commercial: Yes No

Present Commercial Use: _____

Will the present use Continue: Yes No

If the answer is No. Please describe proposed use: _____

Is this property for: Sale Lease

Owner's Information

Owner's Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Cell Phone: _____

Purchaser or Tenant

Purchaser or Tenant Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Cell Phone: _____

Official use Only

Zone: _____ Approved Use: _____ Prior Cert. # _____ Date Issued: _____

Tax Review: 1960 _____ 1970 _____ 1990 _____ 2006 _____ Received by: _____

Review by: _____ Date _____

Jamie Rios, Zoning Officer or Lance Nelson, Asst. Zoning Officer

375 New Brunswick Avenue • Perth Amboy, New Jersey 08861

732-826-0183 • Fax: 732-826-5830

<http://www.ci.perthamboy.nj.us/>

* REQUIRED FOR CODE COMPLIANCE
ELECTRIC AND PLUMBING SUBSTANTIAL WHEN
FIRE SAFETY AND OR LIFE HAZARD CONDITION ARISE

REFERRED TO SUBCODE

-----BUILDING

-----FIRE

-----PLUMBING

-----ELECTRIC

FEEES

SINGLE DWELLING UNIT\$35.00

TWO DWELLING UNITS.....\$45.00

THREE DWELLING UNITS.....\$75.00

FOUR DWELLING UNITS.....\$100.00

PLUS \$20.00 FOR EACH ADDITIONAL UNIT
NO FEE LESS THAN \$60.00 FOR SUCH INSPECTION

COMMERCIAL AND INDUSTRIAL BUILDING

2, 500 SQUARE FEET OR LESS\$50.00

MORE THAN 2, 500 SQUARE FEET.....\$100.00

MIXED OCCUPANCY FEES SHALL BE COMPUTED ON THE OCCUPANCY
CATEGORIES LISTED ABOVE

ANY CITIZEN HOLDING A SENIOR CITIZEN EXEMPTION
UNER N.J.S.A.54 : 4-8.40 ET SEQ. SHALL BE EXEMPT FROM THESE FEES
(ON THERE CURRANT TAX BILL THERE IS A CODE S, D, R, OR SC, TO SHOW
ONE OF THE ABOVE)

* CHECKS OR MONEY ORDERS NOT ACCEPTED AFTER 3:30 PM

* INCOMPLETE APPLICATIONS WILL BE RETURNED.

EMERGENCY CONTACT INFORMATION:

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE NUMBER(S): _____

OWNERS NAME: _____

BUSINESS HOURS: _____

IN CASE OF EMERGENCY CONTACT THE FOLLOWING:

1. FIRST CONTACT NAME: _____

PERSONS TELEPHONE NUMBER: _____

CELL PHONE NUMBER: _____

HOME ADDRESS: _____

2. SECOND CONTACT NAME: _____

PERSONS TELEPHONE NUMBER: _____

CELL PHONE NUMBER: _____

HOME ADDRESS: _____

THIS FORM MUST BE COMPLETED AND RETURNED TO THE POLICE DEPT.

PERTH AMBOY POLICE DEPARTMENT
351 RECTOR ST.
PERTH AMBOY, NJ 08861

Thank You for your cooperation in this matter.

City of Perth Amboy Residential/Business Alarm System

REGISTRATION FORM
365 New Brunswick Ave.
Perth Amboy, NJ 08861
732-324-3843

Registration

In compliance with the City of Perth Amboy's Alarm Systems Ordinance 1047-2000, all city residential and business alarms must be registered with the Perth Amboy Police Department. The Registration Form shall be submitted together with a \$25 check or money order payable to the Perth Amboy Police Department. There shall be no registration fee for any applicant over the age of sixty-five(65).

Penalties

Failure to comply with the registration requirement shall result in a penalty of \$65 in addition to the application fee of \$25 as well as any false alarm penalties.

False Alarm

1. First and second false alarm in any given calendar year, a written warning.
2. Third false alarm in the same calendar year, a fine of twenty-five (\$25) dollars.
3. Fourth false alarm in the same calendar year, a fine of fifty (\$50) dollars.
4. Fifth and each false alarm thereafter in the same calendar year, a fine of one hundred and fifty (\$150) dollars and a court appearance by the owner or representative.

Alarm System Registration

Alarm Permit No. _____

Residents Name / Business Name _____

Address _____ Phone _____

Name & Billing Address (if different from above) _____

Alarm Company _____ Phone _____

Please provide 2 emergency contacts with access to your property

Name _____

Name _____

Address _____

Address _____

Phone _____

Phone _____

DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF FIRE SAFETY
MEMORANDUM

TO: ALL LOCAL ENFORCING AGENCIES
FROM: LOUIS KILMER, CHIEF - BUREAU OF FIRE CODE ENFORCEMENT
SUBJECT: REQUIREMENTS FOR FIRE EXTINGUISHERS IN ONE- AND TWO-FAMILY DWELLINGS
DATE: NOVEMBER 15, 2005

The Legislature amended and enacted P.L.1991, c. 92 (C.52:27D-198.1), requiring that all one- and two-family dwellings at a change of occupancy be provided with a portable fire extinguisher, in addition to the requirements for smoke and carbon monoxide detectors. This provision does not apply to seasonal rental units. This act was signed into law on April 14, 2005 with an effective date of November 1, 2005.

The regulations were recently made available for public comment. The comment period has ended and the final adoption of the regulations will appear in the New Jersey Register in the near future. The Division of Fire Safety is advising all local enforcing agencies to enforce the regulations; using the guidelines below.

The requirements for the type and placement of the extinguishers are as follows:

- 1) At least one portable fire extinguisher shall be installed in all one- and two-family dwellings (except seasonal rental units) upon change of occupancy;
- 2) The extinguisher shall be listed, labeled, charged, and operable;
- 3) The size shall be no smaller than 2A:10B:C, rated for residential use and weigh no more than 10lbs;
- 4) The hangers or brackets supplied by the manufacturer must be used;
- 5) The extinguisher must be located within 10 feet of the kitchen;
- 6) The top of the extinguisher must not be more than 5 feet above the floor;
- 7) The extinguisher must be visible and in a readily accessible location, free from being blocked by furniture, storage, or other items;
- 8) The extinguisher must be near a room exit or travel path that provides an escape route to the exterior;
- 9) The extinguisher must be accompanied by an owner's manual or written information regarding the operation, inspection, and maintenance of the extinguisher; and
- 10) Lastly, the extinguisher must be installed with the operating instructions clearly visible.

New fire extinguishers are not required to be serviced and tagged, as long as the seller or agent can provide proof of purchase or receipt.

Until the proposed regulations have been adopted, the statute should be cited for enforcement purposes. The correct citation is N.J.S.A. 52:27D-198.1.

If you have any questions regarding the implementation of this act or its specific requirements, please contact our Local Assistance Unit at 609-633-6112.

DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF FIRE SAFETY
BUREAU OF FIRE CODE ENFORCEMENT

MEMORANDUM

To: Fire Officials

From: George A. Miller, Chief

Date: April 1, 2003

Subject: Carbon Monoxide alarms

On April 7, 2003 the NJ Register will contain the adoption of regulations that will require the owners of one- and two-family homes to install carbon monoxide alarms when their homes are sold. Local Enforcing agencies that are currently inspecting one- and two-family homes prior to sale to ensure the proper placement of smoke detectors will be expected to check, as well, for these required CO alarms. When the detectors and alarms are found to be properly in place, Certificates of Smoke Detector and Carbon Monoxide Alarm Compliance will be issued.

The proposed Uniform Fire Code change appeared in the December 16, 2002 edition of the NJ Register. When adopted, NJAC 5:70-2.3 will now require that no municipal certificate of occupancy be issued for any Use Group R-3 or R-4 structure containing a fuel-burning appliance and/or an attached garage unless each dwelling unit contains at least one carbon monoxide alarm. Alarms may be battery-operated, shall be listed in accordance with UL-2034, and must be installed in the immediate vicinity of sleeping areas per NFPA-720. The Code will also require CO alarms in Use Groups I-1, R-1 and R-2 with a fuel-burning appliance or attached garage.

The application fee in the Uniform Fire Code for the new, combined certificate will be \$20 until a revised fee, with increases based upon the amount of time between application and closing date, can be adopted later this Spring.

WHERE TO LOCATE DETECTORS:

Detectors are to be located on every level of a residence, (basement, first floor, second floor) excluding crawl spaces and unfinished attics, and in every separate sleeping area, between sleeping areas and living areas such as the kitchen, garage, basement or utility room. In homes with only one sleeping area on one floor, a detector is to be placed in the hallway outside the bedrooms as shown in Figure 1. In single floor homes with two separate sleeping areas, two detectors are required, outside each sleeping area as shown in Figure 2. In multi-level homes, detectors are to be located outside sleeping areas and at every finished level of the home as shown in Figure 3. Basement level detectors are to be located in close proximity to the bottom of basement stairwells as shown in Figure 4.

WHERE NOT TO LOCATE DETECTORS:

To avoid false alarms and/or improper operation, avoid installation of smoke detectors in the following areas:

Kitchens—smoke from cooking may cause a nuisance alarm.

Bathrooms—excessive steam from a shower may cause a nuisance alarm.

Near forced air ducts—used for heating or air conditioning—air movement may prevent smoke from reaching detector.

Near furnaces of any type—air and dust movement and normal combustion products may cause a nuisance alarm.

The 4 inch "Dead Air" space where the ceiling meets the wall, as shown in Figure 5.

The peak of an "A" frame type of ceiling—"Dead Air" at the top may prevent smoke from reaching detector.

FURTHER INFORMATION ON DETECTOR PLACEMENT:

For further information about smoke detector placement consult the National Protection Association's Standard No. 74-1984, titled "Household Fire Warning Equipment." For Carbon monoxide alarms, their publication is Recommended Practice #720. These publications may be obtained by writing to the Publication Sales Department, National Fire Protection Association, Batterymarch Park, Quincy, MA. 02250.

Carbon monoxide alarms are to be located in every separate sleeping area per NFPA 720 and manufacturer's recommendations.

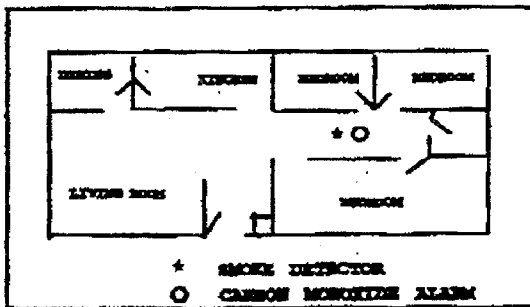


Figure 1

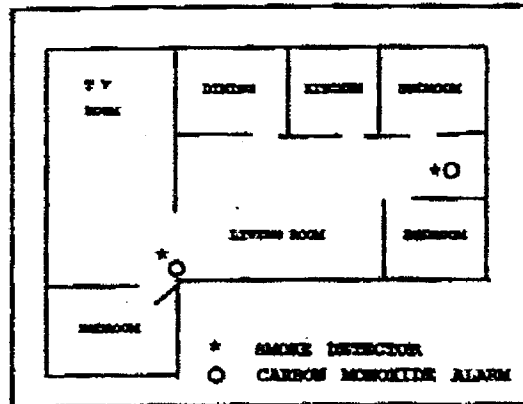


Figure 2

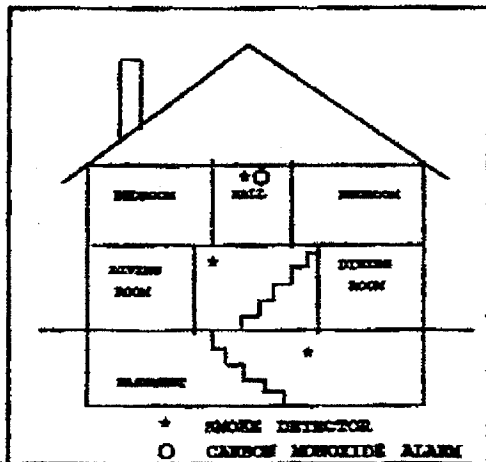


Figure 3

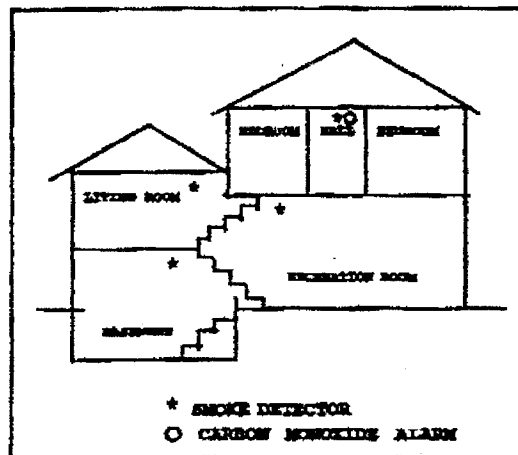


Figure 4

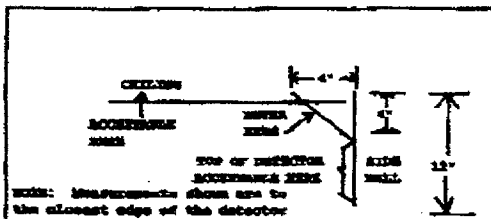


Figure 5



City of Perth Amboy

Wilda Diaz, Mayor

DEPARTMENT OF CODE ENFORCEMENT

Edward J. Scala, Director

DATE: _____

CERTIFICATE OF APPROVAL

NAME _____

ADDRESS _____

TELEPHONE # _____

ADDRESS OF PREMISES
TO BE INSPECTED _____

BLOCK _____ LOT(S) _____

SINGLE FAMILY - \$15.00 _____ TWO FAMILY - \$30.00 _____

FEE COLLECTED BY _____

FIRE OFFICIAL

THIS IS TO CERTIFY THAT THE ABOVE-MENTIONED PREMISES MEETS ALL THE REQUIREMENTS OF THE PERTH AMBOY SMOKE DETECTOR ORDINANCE.

SMOKE DETECTOR APPROVAL: SINGLE FAMILY _____ TWO FAMILY _____

FIRE INSPECTOR

DATE OF INSPECTION

CERTIFICATE VOID AFTER SIXTY (60) DAYS FROM DATE OF INSPECTION

375 New Brunswick Avenue – Perth Amboy, New Jersey 08861
732-826-0183 – Fax: 732-826-1361
<http://www.ci.perthamboy.nj.us/>