

**NOTICE**  
**FAIR AND OPEN PROCUREMENT PROCESS**

In accordance with N.J.S.A. 40A:11-2(6), the **CITY OF PERTH AMBOY** (the "**City**"), County of Middlesex, a municipal corporation of the State of New Jersey, has instituted a policy to negotiate agreements for professional services on the basis of demonstrated competence and qualification for the type of professional service required by the City. To the end, the **CITY OF PERTH AMBOY** will require the following services in 2010:

**LEGAL COUNSEL TO THE PERTH AMBOY PLANNING BOARD**

Copies of the Requests for Proposal for the above may be obtained from the Gary A. Muska, Purchasing Agent, 260 High Street, Perth Amboy, New Jersey 08861 (732) 826-0290 between the hours of 9:00 a.m. and 4:00 p.m. Monday through Friday.

These Requests for Proposals are being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq. Sealed responses to the request are required to be submitted to the City of Perth Amboy, Division of Purchasing, City Hall, 260 High Street, Perth Amboy, New Jersey 08861 no later than 11:00 a.m. on December 22, 2009. The envelope containing a proposal shall be plainly marked on the outside of the sealed envelope to show the services for which the proposal is submitted. At the designated time and place for the receipt of proposals; the Business Administrator will publicly open and read the name for all the responses received. All contracts pursuant to the fair and open process will be awarded by a majority vote of the City Council at a public meeting. Persons awarded a contract under these procedures are required to comply with the requirements for Business Entity Disclosure Certification, Equal Employment Opportunity laws and regulations, American With Disabilities Act of 1990, P.L. 2004, C19, "The New Jersey Local Unit Pay-to-Play law (N.J.S.A. 19:44A-20.4 et seq.), and New Jersey Campaign Contributions and Expenditure Reporting Act (N.J.S.A. 19:44A-1 et seq.). Further information as to these requirements is contained in the proposed packets available in the Administrator's office.

Persons interested shall submit to the City such information as required in the Request for Proposals, including the following:

1. Names of all individuals who may provide services to the City of Perth Amboy.
2. The qualifications, experience and educational background of these individuals.
3. References and records of success and such other information as required in the official Request for Qualifications.

City of Perth Amboy

Gary A. Muska, Purchasing Agent